

THE PRESBYTERY OF BEAVER - BUTLER

P.O. Box 279 * 134B South Main Street * Zelienople, Pennsylvania 16063-0279
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December 10, 2020

To: Clerks of Session
From: David D. Byers, Stated Clerk Beaver-Butler Presbytery
Re: Year-end Statistical Reports

Greetings:

It is that time of the year! The annual statistical report is to be completed on-line (**) and other necessary information submitted to the Presbytery Office (*). Please set aside the time to gather the information from the various sources within the church.

- **2020 Necrology Report** * (Ministers, Elders, Deacons, or Trustees who have passed in 2020). **Due Monday, January 11, 2021.** Reports received after this date will not be included in the service of honor at the Saturday, January 23, 2021 - 1:00 pm ZOOM Presbytery meeting. In the past, the amount of time needed for our office to receive the information, mail invitations to family members and prepare for the service to honor the deceased has resulted in families receiving the invitation too late to make arrangements to attend. In an attempt to provide ample time, we are asking you, the church, to send the invitations (see attached letter) to the family members of the deceased.
- **Annual Statistics Worksheet** ** Use the attached worksheet to collect all the information needed to complete the report on-line at the Office of The General Assembly web site: <http://oga.pcusa.org/stats>. Your user name and password remain the same as last year. If you need your User Name and Password, please call our office at 724-452-7515 or email: office@beaverbutler.org. The deadline for filing the *Statistical Report* with the Office of the General Assembly is **Monday, February 8, 2021**. One question that you may have regarding the statistics form, is how to count average attendance. We are all aware how strange this year has been, people finding new and creative ways to worship. It is hard to know how many people are attending worship. "Each church should account for attendance in a way that feels comfortable to them." – Kris Valerius (Manager, Denominational Rolls and Statistics PCUSA)
- **Annual Review of Terms of Call** * Due **Monday, February 8, 2021**.
- **Directory/Elder Information** * Due **Monday, February 8, 2021**.

Failure to report these statistics impacts not only the mission and ministry of the denomination, but it also impacts the per capita that is assessed to your church and to our presbytery. Your call to this ministry of administration is vital to the church. Thank you for your diligence and gifts.

Dates to Remember: Monday, January 11, 2021 and Monday, February 8, 2021.

*** Return to Presbytery Office** via

Email: office@beaverbutler.org, USPS: P.O. Box 279, Zelienople, PA 16063,
or FAX: 724-452-7522

**** Complete On-Line**