

**Sharon Community Presbyterian Church
Moon Township, Pa. 15108**

Position Title: Director of Music Ministry
Status: Salaried, non-exempt position
Compensation: Commensurate to experience; 5 weeks vacation annually.
Hours: Approx.15 hours per/week: to include planning and rehearsal time, weekly evening rehearsals, Sunday morning worship services, and occasional special services or events.

Responsibility Level

The Director of Music will provide for the leadership and administration of the Sharon Church's music program. This position is able to develop a music program using a variety of music styles. Ability to conduct a choir and select engaging music selections required. Ability to play piano or organ desired.

Principle Duties

1. In collaboration with the Senior Pastor, select musical offerings for the choir and congregation to assure the success of a worshipful music ministry.
2. Direct and rehearse the choir during a weekly practice, Sunday worship services, and any additional times identified by special needs.
3. Develop major musical events, i.e. Christmas Cantata and Christmas Eve service; Lenten, Holy Week, and Easter services; Music Appreciation Sunday, etc....
4. Schedule and arrange special music for featured services and the summer months when the choir is not singing.
5. Provide music/soloists for weddings, funerals and other such services as requested. Additional compensation will be provided for those services. If unable to be available, will arrange for a suitable substitute.
6. Work with the Christian Formation Committee to develop a children's music program aiming to provide children with music during Sunday school and include them in singing for worship.
7. Attend staff meetings with the Senior Pastor and other meetings as needed to coordinate the music ministry.
8. Communicate aspects of the music ministry through worship bulletins, scheduling letters, newsletter articles and committee reporting.
9. The director will encourage recruitment of new choir members.
10. At the request of the Pastor will perform special projects or other related duties as assigned.

Contact Information – Interested candidates may send a resume by mail or email to:

Sharon Community Presbyterian Church
Attn: Dick Shirra –Personnel Committee Chairperson
522 Carnot Road
Moon Township, Pa. 15108
shirras@comcast.net