



October 23, 2024

Dear Clerks and Session Members,

Greetings in the name of Jesus Christ! Each year the churches of our presbytery covenant with other Presbyterian Church (USA) congregations to share the responsibility for the operational, ecclesiastical and administrative costs of the General Assembly, Synod of the Trinity, and Beaver-Butler Presbytery. We share these expenses on a per member basis and assess the congregations a per capita apportionment based on the membership numbers you reported the previous year. This enables our presbytery to strive towards our vision to be a “covenant community of churches that supports, nurtures, and helps grow disciples in the Way of Christ” in concert with the governing bodies of our denomination.

The Presbytery took action at their regular meeting on September 24, 2024 to set the per capita. According to the Per Capita Policy of the presbytery, per capita is payable on or before January 31, 2025. I realize that some churches make payments throughout the year and that is fine. ***If your congregation is unable to meet the January 31, 2025 deadline, please notify me in writing by December 31, 2024.***

Your apportionment amount is based on your reported membership at the end of 2023 that was filed with the Clerk of Session Annual Report. The total (Presbytery \$32.00, Synod \$2.40, GA \$10.84* combined) per capita assessment for 2025 is \$45.24 per member. We thank you in advance for your early support of this shared responsibility.

Please send your per capita payments to: Beaver-Butler Presbytery, PO Box 279, Zelienople, PA 16063. Please mark “per capita” on your check memo and return it with the enclosed remittance form. If you have any clarification questions or need further information, please contact me.

In Service to Christ,

Rev. Randall K. Clow, Stated Clerk
Beaver Butler Presbytery
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Zelienople, PA 16063
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*The amount of the General Assembly per capita was incorrect on the "for information" section of the approved 2025 Budget of the Beaver Butler Presbytery. The amount shown was the proposed GA amount, not the approved amount of \$10.84.