

# THE PRESBYTERY OF BEAVER-BUTLER

P.O. Box 279 \* 134B South Main Street \* Zelienople, Pennsylvania 16063-0279  
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October 17, 2022

Dear Clerks and Session Members,

Greetings in the name of Jesus Christ! Each year the churches of our presbytery covenant with other Presbyterian Church (USA) congregations to share the responsibility for the operational, ecclesiastical and administrative costs of the General Assembly, Synod of the Trinity, and Beaver-Butler Presbytery. We share these expenses on a per member basis and assess the congregations a per capita apportionment based on the membership numbers you reported the previous year. This enables our presbytery to strive towards our vision: "to help all churches to grow outwardly, spiritually and numerically" in concert with the governing bodies of our denomination.

**The Presbytery took action at their regular meeting on September 27, 2022 to set the per capita.**

According to the Per Capita Policy of the presbytery, per capita is payable on or before January 31, 2023. I realize that some churches make payments throughout the year and that is fine. ***If your congregation is unable to meet the January 31, 2023 deadline, please notify me in writing by December 31, 2022 so the Coordinating Team can take action at the January 4th meeting to approve your proposed payment schedule.***

**Your apportionment amount is based on your reported membership at the end of 2021 that was filed with the Clerk of Session Annual Report.** The per capita assessment for 2023 is \$43.77 per member. We thank you in advance for your early support of this shared responsibility.

Please send your per capita payments to: Beaver-Butler Presbytery, PO Box 279, Zelienople, PA 16063. Please mark "per capita" on your check memo and return it with the enclosed remittance form. If you have any clarification questions or need further information, please contact me.

In Service to Christ,

Rev. Randall K. Clow, Stated Clerk  
Beaver Butler Presbytery  
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